



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

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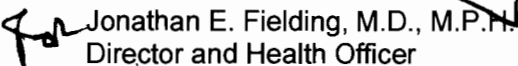
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January 30, 2012

TO: Each Supervisor

FROM:  Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE AN AMENDMENT TO COUNTY CONTRACT NUMBER H-702550 WITH PUBLIC HEALTH FOUNDATION ENTERPRISES, INC., FOR PUBLIC HEALTH PREPAREDNESS AND RESPONSE**

This is to notify you that I am exercising the delegated authority approved by your Board on July 26, 2011, to amend County Contract Number H-702550 with Public Health Foundation Enterprises, Inc. (PHFE) to extend the agreement for an additional six months through August 9, 2012, at a cost not to exceed \$1,500,000, contingent upon completion of a temporary personnel work order solicitation and the availability of funds; 100 percent funded by the Centers for Disease Control and Prevention (CDC) Emergency Preparedness Cooperative Agreement, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).

Under this delegated authority, I will execute Amendment Number 18 to County Contract Number H-702550 with PHFE to extend the term through August 9, 2012 and increase the total maximum obligation by \$536,062 from \$33,767,024 to \$34,303,086, 100 percent funded by a forthcoming CDC Notice of Award, Number 2U90TP917012-11 Revised, Amendment Number 5. Amendment Number 5 has been approved by the CDC Project Officer and is pending release by the federal Procurement and Grants Office. Pending receipt, net County cost funds may be utilized to temporarily bridge any resulting funding gap.

This action will allow specialized and vital work to continue while the Department of Public Health: 1) transitions eight contracted temporary personnel to County items, currently pending allocation by the CEO and 2) completes a new temporary personnel work order solicitation, currently in progress. The services to be performed under Amendment 18 include community and school liaison activities, planning for special needs populations, specialized laboratory and epidemiology work, and community resiliency planning.

County Counsel has reviewed and approved Amendment Number 18 as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:rdt
DA#02068

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors